



UNDP Istanbul Regional Hub
Annual Work Plan 2026

Project Identifiers		
Project Title:	Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III	
Project ID:	129411	
Project Duration:	Start Date: MM/YY January 2022	End Date: MM/YY December 2026
Duration of this plan:	Start Date: MM/YY January 2026	End Date: MM/YY December 2026
Implementing partner:	UNDP	
Project link to UNDP Regional Programme Document (CPD), UNDP Strategic Plan (SP)		
Project link to UNDP Strategic Plan (2026-2029):	SP Outcome Statement: By 2029, governance systems are more effective, inclusive, and accountable, enabling people, societies and economies to thrive	
	SP Output Statement: B.2.2 Public and private institutions and civil society equipped to advance women's leadership and gender equality	
Project link to Regional Programme Document (2026-2029): (Select using drop-down list)	2. Effective governance - By 2029, governance systems are more effective, inclusive, and accountable, enabling people, societies and economies to thrive	
	Output 2.3: Women's leadership and digital governance	

Project Outputs description with gender marker	Total Budget for project period:	Donor 1: 00206	2,500,000
		Donor 2:	0
		Total	2,500,000
1. Output name- Output Number- Output statement_(Gen marker) Programme countries are supported in solving development challenges, achieving sustainable development impact and improving the lives of vulnerable populations by provision access to relevant, readily available and diverse Russian expertise available in several formats Gen 2	Total Utilization from Project Start till end of December 2025:	Donor 1: 00206	1,342,984
		Donor 2:	0
		Total	1,342,984
	Total Utilization from January to December 2025:	Donor 1:	476,253
		Donor 2:	0
		Total	476,253
	Total Budget for 2026:		
	Output wise Budget 2026:	Output 1:	509,760
		Total	509,760
	Source of fund for 2026:	UNDP :	0
Donor 1:			
Donor 2:			
In-Kind:			
Unfunded amount 2026:			0

Agreed and Endorsed by:

DocuSigned by: <i>Natalia Voronkova</i> 00244FF14D7949A...	DocuSigned by: <i>Tina Stoum</i> B1A2679AE34D4C1	Signed by: <i>Steliana Nedera</i> AF106929161D46E...
Submitted by Project Manager	Approved by Regional Programme Chief	Endorsed by: IRH Manager
Name: Natalia Voronkova	Name: Tina Stoum	Name: Steliana Nedera
Date: 4 June 2026	Date: 04-jun-2026	Date: 06-Jun-2026

ANNUAL WORK PLAN 2026



Project Title: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III

Project ID: 129411

Duration: January 2026 - December 2026

RPD Outcome 2: By 2029, governance systems are more effective, inclusive, and accountable, enabling people, societies, and economies to thrive

EXPECTED OUTPUTS (Please include baseline, associated indicators and annual targets)	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)	Target for planned activities	TIMEFRAME				Responsible Party	PLANNED BUDGET		
			Q1	Q2	Q3	Q4		Donor Code	Budget Description	Total
Output 1: Programme countries are supported in solving development challenges, achieving sustainable development impact and improving the lives of vulnerable populations by provision access to relevant, readily available and diverse Russian expertise available in several formats (GEN2)										
Activity Result 1: On-demand Russian expertise for specific development issues (EoD programme) is provided Activity Result 1.1: Russian EoD programme: development impact is achieved in the specific areas by Russian experts' input Indicator: 1.1.1. Performance of the consultants hired under the Russian EoD programme as rated by COs Baseline (2025): 19% (56% - Outstanding (12% decrease), 31% - Very good) Annual Target (2026): 5% increase Indicator 1.1.2. Integration of gender analysis or gender-responsive deliverables within assignments, or contributions to women empowerment and gender equality; inclusion of women's organizations/gender-equality institutions in the list of assignments beneficiaries. Baseline (2025): Limited evidence of contributions to gender equality and women's empowerment Annual Target (2026): Contribution to gender equality, women's empowerment or gender-responsive deliverables; or inclusion of women's organizations/gender-equality institutions in the list of beneficiaries	Activity 1.1.1: Communication with COs on possible applications to the EoD programme, for both individual and institutional assignments on various thematic areas including women empowerment, reduction of gender inequality, SEA/GBV activities	1.1.1. Informing COs on the Database and the project opportunities; Identifying thematic areas and available expertise for COs projects/initiatives, including gender equality, women's empowerment, SEA/GBV activities	x	x	x	x	UNDP	206	International Consultants (EoD programme) - 712000	220,000
	Activity 1.1.2: Evaluation of proposals received from COs, review of TORs submitted and preparation of funding decision to ensure where relevant assignments involve gender analysis, gender-responsive deliverables, contributions to women empowerment or reduction of gender inequality or inclusion of women's organizations in service mapping and engagement or SEA/GBV activities	1.1.2. Ensuring compliance with UNDP rules and the project criteria	x	x	x	x	UNDP	206	Contractual services (Companies) EoD programme - 72100	80,000
	Activity 1.1.3: Support to COs in searching for expertise, including on women empowerment, reduction of gender inequality with engagement of women's organizations/gender-equality institutions	1.1.3. Provision to COs, national partners and other visitors of the database with a tool for independent search of appropriate expertise; Support in identifying Russian experts and institutions including on gender equality and women's empowerment	x	x	x	x	UNDP	206	Contractual services (Companies) - IT company - 72100	4,000
	Activity 1.1.4: Implementation of experts' and companies' assignments; payments, reporting by experts including with gender analysis, gender responsive deliverables and contributions to women empowerment where relevant.	1.1.4. National partners in programme countries receive Russian expertise to tackle up to 30 specific development issues	x	x	x	x	UNDP	206		
	Activity 1.1.5: Collecting feedback from COs and their national partners upon completion of assignments including for monitoring gender equality contributions and sex-disaggregated data where relevant and documentation of gender responsive results.	1.1.5. Monitoring of the project results and risk mitigation	x	x	x	x	UNDP	206		
	Activity Result 1.2: Maintenance and development of the project website and the Database of the Russian experts is ensured, and involvement of Russian experts in the implementation of development programmes is facilitated Indicator 1.2.1: Number of experts registered in Database of Russian experts for international development Baseline (2025): 11% - 462 Annual Target (2026): 5% increase Indicator 1.2.2: Number of individual visitors of the website using (searching) the Database of Russian experts for international development	Activity 1.2.1 and 1.2.3: Technical support to maintenance and update of the Database including with IT-company support; identifying appropriate experts through websites of specialized institutions and communications with UN, institutions, and the donor; invitation to register in the database	1.2.1 and 1.2.3: Provision of the opportunities for searching appropriate Russian expertise for support in solving development tasks in the partner countries; Informing visitors of the project website about the TFD and project news and opportunities	x	x	x	x	UNDP	206	Contractual Services - Individ - 71400

EXPECTED OUTPUTS (Please include baseline, associated indicators and annual targets)	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)	Target for planned activities	TIMEFRAME				Responsible Party	PLANNED BUDGET		
			Q1	Q2	Q3	Q4		Donor Code	Budget Description	Total
Baseline (2025) 41% - 7,416; Target: 5% increase Indicator 1.2.3: Number of Russian experts registered in the expertise area "gender equality" aimed to support programme countries in this area Baseline (2025) 12% - 18; Annual target (2026): 5% increase	Activity 1.2.2: Further collecting, verifying and updating profiles of experts for the Database, including on women empowerment and gender equality	1.2.2: Ensuring growth in the database and thematic scope	x	x	x	x	UNDP	206		
Sub Total										344,000
Activity Result 2: Innovative solutions by Russian institutions to partner countries (Russian Challenge Fund - RCF)	RCF was discontinued and the indicators "Number of the gender sensitive and gender responsive RCF solutions adopted/scaled up by the local actors" and "Performance of the RCF awardees as rated by local partner" are no longer applicable. The RCF funds have been redistributed in accordance with the project board's decision on 19 May 2025 to increase the available budget for the Expert on Demand activity, which would support not only individual contracts but also institutional ones.									-
Sub Total										-
Activity Result 3: Russia-UNDP Partnership by increasing collaboration with think tanks, institutions, academia, and other organizations is strengthened Activity Result 3.1. is not applicable	Internship programme was discontinued and the indicator "Level of satisfaction of returned interns with the contribution of the internship experience to their professional development" is no longer applicable. Internship programme's funds were redistributed to the EoD modalities and knowledge exchange visits									-
Activity Result 3.2: Webinars, workshops, and other knowledge sharing events presenting the experience of Russia and other countries for UNDP offices and national partner organizations are conducted Indicator 3.2.1: Knowledge exchange visits of representatives from beneficiary countries to Russia Baseline: (2025): 1 Target 3.2.1 (2026): 3 Indicator 3.2.2: Number of experts/presentation of Russian expertise at international events Baseline (2023): 6 Target 3.2.2 (2026): 6 Indicator 3.2.3. Number of monitoring missions of Russian Government - representatives of TFD Steering Committee Baseline (2025): 1 Target 3.2.3 (2026): 3	Activity 3.2.1: Facilitation and financial support for knowledge exchange visits (incl. gender-responsive technical assistance) of representatives from beneficiary countries to Russia (incl. representatives of Ministry of Economy and Finance, Uzbekistan, to Moscow and Kazan on SME development and digitalization; Uzbekistan university startup ecosystem staff to educational and research universities in Moscow and St-Petersburg) Activity 3.2.2: Facilitation and financial support of Russian expertise presentation at international events including on women empowerment and reduction of gender inequality (on request) Activity 3.2.3: Facilitation and financial support for the monitoring missions of the Russian government representatives-TFD Steering Committee members to Belarus, Kyrgyzstan and Tajikistan	3.2.1: Provide opportunity to gain firsthand exposure to Russian expertise and best practices 3.2.2: Knowledge exchange and raised awareness on various development issues through the funding experts' travels 3.2.3: Assessing the progress of the Russia-UNDP TFD-financed projects including KM project	x	x	x	x	UNDP	206	Travel - 71600	25,000
			x	x	x	x	UNDP	206	Travel - 71600	15,000
				x	x	x	UNDP	206	Travel - 71600	30,000
Activity Result 3.3: Technical support to Russia-UNV Full Funding (FF) programme as needed are provided Indicators n/a	Activity 3.3.1. Provision of limited technical support	Technical support to 19 Russians serving as UNVs in 18 countries	x	x	x	x	UNDP	206		-
Sub Total										70,000
Total Output 1										414,000
GMS 8% (for Output 1)										33,120
Project Management Cost	Project Implementation Cost		x	x	x	x	UNDP	206	Contractual Services - Individ - 71400	39,000
				x			UNDP	206	Rental & Maintenance-Premises - 73100	10,000
			x	x	x	x	UNDP		Miscellaneous Expenses - 74500	1,000
	M&E		x	x	x	x	UNDP	206		-

EXPECTED OUTPUTS (Please include baseline, associated indicators and annual targets)	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)	Target for planned activities	TIMEFRAME				Responsible Party	PLANNED BUDGET		
			Q1	Q2	Q3	Q4		Donor Code	Budget Description	Total
	Communication		x	x	x	x	UNDP	206	Audio Visual&Print Prod Costs - 74200	3,000
	DES		x	x	x	x	UNDP	206	Miscellaneous Expenses - 74500	5,000
	GMS (8%)		x	x	x	x	UNDP	206	Facilities & Administration - 75100	4,640
Sub Total										62,640
Total (UNDP)										-
Total (Donor)										509,760
Grand TOTAL										509,760

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Name: Tina Stoum

Funded	1,125,885
Donor 1:	1,125,885
Unfunded	-
TOTAL Budget	1,125,885

Signed By:
Steliana Nedera
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Endorsed by IRH Manager
Name: Steliana Nedera

Annual M&E Plan 2026

Project Name: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III

Project ID: 00129411

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Project Output	Activity Results	Indicator No	Indicator Description	Indicator Type	Value type	Baseline (year)	Baseline Value	Target for 2026	Target for end of project (2026)	Data Collection Methods	Time or schedule, or frequency	Responsibility	Means of Verification: Data source and Type	Risks
Output 1: Programme countries are supported in solving development challenges, achieving sustainable development impact and improving the lives of vulnerable populations by provision access to relevant, readily available and diverse Russian expertise available in several formats	Activity Result 1. On-demand Russian expertise for specific development issues, including gender equality, women's empowerment, SEA/GBV activities, (EoD programme) is provided Activity Result 1.1. Russian EoD programme: development impact is achieved in the specific areas by Russian experts' input	1.1.1	Performance of the consultants hired under the Russian EoD programme as rated by COs (disaggregated by gender)	Quantifiable	Percentage	2025	19% (56% - Outstanding (12% decrease), 31% - Very good);	5%	25% ¹	Review of consultant Performance Evaluation Forms, And Letters of gratitude from countries' authorities	Annual	Project Manager	Reports by consultants; PEFs by COs; Letters of gratitude from countries' authorities	Risk: Potential security threats for experts and participants of events because of political instability, and natural disasters in both programme countries and the Russian Federation. To mitigate the risk if it occurs, online format could be applied. Risk: Potential disruption of payments to Russian consultants and companies due to unilateral coercive measures against Russia Belarus CO opened Rub bank account to process the
		1.1.2	Integration of gender analysis or gender-responsive deliverables within assignments, or contributions to women empowerment and gender equality; inclusion of women's organizations/ gender-equality institutions in the list of assignments beneficiaries.	Non-Quantifiable	Text	2026	Limited evidence of contributions to gender equality and women's empowerment	Contribution to gender equality, women's empowerment or gender-responsive deliverables; or inclusion of women's organizations/ gender-equality institutions in the list of beneficiaries	Contribution to gender equality, women's empowerment or gender-responsive deliverables; or inclusion of women's organizations/ gender-equality institutions in the list of beneficiaries	Review of Performance Evaluation Forms, assignment completion reports, with examples of contributions to gender equality and women's empowerment .	Annual	Project Manager	Reports by consultants; PEFs by COs; assignment completion forms and other documents with examples of contributions to gender equality or women's empowerment.	
	Activity Result 1.2. Maintenance and development of the project website and the Database of the Russian experts is ensured, and involvement of	1.2.1	Number of experts registered in Database of Russian experts for international development	Quantifiable	Percentage	2025	11% (462)	5%	45% ²	Review and analysis of Database statistics (disaggregated by gender)	Annual	Project Manager	Website statistics	
		1.2.2	Number of individual visitors of the website using	Quantifiable	Percentage	2025	41% (7,416)	5%	25%	Web-monitoring and review of database usage	Annual	Project	Yandex Metrica: free web	

¹ Consultant performance ratings are already consistently high, with 87% of consultants rated Outstanding or Very Good. The target therefore reflects a realistic expectation of maintaining high-quality performance levels with incremental improvement rather than significant percentage increases.

² The annual percentage growth target was adjusted from 10% to 5% to reflect the significant expansion of the expert database over time. As the total number of registered experts increases, maintaining the same proportional growth requires substantially larger absolute increases each year. The revised target is considered realistic and sufficient to meet CO demand while maintaining quality standards for expert selection.

Project Output	Activity Results	Indicator No	Indicator Description	Indicator Type	Value type	Baseline (year)	Baseline Value	Target for 2026	Target for end of project (2026)	Data Collection Methods	Time or schedule, or frequency	Responsibility	Means of Verification: Data source and Type	Risks
	Russian experts in the implementation of development programmes, including those on gender equality and women empowerment, is facilitated		(searching) the Database of Russian experts for international development							(disaggregated by gender)		Analyst	analytics service offered by Yandex that tracks and reports website traffic	project payments in Ruble. Risk: Number and availability of experts or companies with required experience in narrow specific topics may not be sufficient
		1.2.3	Number of Russian experts registered in the expertise area “gender equality” aimed to support programme countries in this area	Quantifiable	Percentage	2025	12% (18)	5%	55%	Review and analysis of database statistics	Annual	Project Analyst	Website statistics	The project assists COs in identifying relevant Russian institutions or experts outside the global roster and Database of Russian experts if the risk occurs. Risk: The Russian experts and companies provide services of poor quality. The project requests PEF from the COs to assess the quality of experts’ and companies’ services. Performers with bad scores are no longer recommended for other assignments.
	Activity Result 2. Innovative solutions by Russian institutions to partner countries (Russian	The RCF funds have been redistributed in accordance with the project board’s decision on 19 May 2025 to increase the available budget for the Expert on Demand activity, which would support not only individual contracts but also institutional ones.												Risk: The project funds are underutilized due to discontinuation of the RCF and the internship programme.

Project Output	Activity Results	Indicator No	Indicator Description	Indicator Type	Value type	Baseline (year)	Baseline Value	Target for 2026	Target for end of project (2026)	Data Collection Methods	Time or schedule, or frequency	Responsibility	Means of Verification: Data source and Type	Risks
	Challenge Fund - RCF) is provided.													The project initiated additional activities, through the PB, to achieve the project goals on assisting the programme.
	Activity Result 3. Russia-UNDP Partnership by increasing collaboration with think tanks, institutions, academia, and other organizations is strengthened	3.1.1. Internship programme funds were redistributed to the EoD modalities and knowledge exchange visits												
	Activity Result 3.1 Internship programme is implemented	3.2.1	Number of knowledge exchange visits (including gender-responsive technical assistance) of representatives from beneficiary countries to Russia	Quantifiable	Number	2025	1	3	4	Review of Activity reports	After activity	Project Manager	Annual report	Risk: Potential security threats for experts and participants of events because of political instability, and natural disasters in both programme countries and the Russian Federation.
	Activity Result 3.2. Webinars, workshops, and other knowledge sharing events presenting the experience of Russia and other countries for UNDP offices and national partner organizations are conducted	3.2.2	Number of experts/presentations (incl on gender equality/ women's empowerment) of Russian expertise at international events	Quantifiable	Number	2023	6	6	12	Review of Activity reports	After activity	Project Analyst	Annual report	Risk: Potential disruption of payments to Russian consultants and companies due to unilateral coercive measures against Russia
		3.2.3	Number of monitoring missions of the Russian government representatives-TFD Steering Committee members (Belarus, Kyrgyzstan, Tajikistan)	Quantifiable	Number	2025	1	3	4	Review of Activity report and collection of feedback from participants (feedback form)	Annual	Project/TFD	Annual report	

M&E Activity Planning and Budgeting Table 2026

Project Name: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III
 Project ID: 00129411
 Duration: January to December 2026

M&E activities/Event	Q1	Q2	Q3	Q4	Estimated Budget (USD)	Responsible person	Remark
1. System Setup and Capacity Building							
Data Analysis		x		x	-	Project Analyst	Inhouse manage
2. Monitoring Actions							
Ongoing monitoring of risks and indicators		x		x		Project Manager	On a semiannual basis or in the frequency required for each indicator and risk.
Stakeholders review and assessment through collecting consultants' PEFs and written feedback from COs' national partners	x	x	x	x	-	Project Manager	
Project Review meetings (internal)		x		x	-	Project Manager	Inhouse manage
3. Evaluations/Audits/Surveys/Assessments							
External project evaluation					15,000	Project Manager	Independent consultant To be moved to 2027 after the project extension
4. Reporting							
Mid-year and annual reports		x		x	-	Project Manager/ Project Analyst	Including submission to the Russia-UNDP TFD
Preparation of statistics on the project contribution to the specific SDGs							To be included in project reports
Submission to PB for review and endorsement						Project Manager	With participation of COs representatives as Senior Beneficiary (on a rotational basis)
Total M&E budget					15,000		

Results and Resource Framework 2026

Project Title: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III, 2022-2026

Project ID: 00129411

RPD Outcome: By 2029, governance systems are more effective, inclusive, and accountable, enabling people, societies, and economies to thrive.

EXPECTED OUTPUTS OUTPUT INDICATORS	DATA SOURCE	BASELINE		Results	TARGET	DATA COLLECTION METHODS & RISKS
		Value	Year	2025	2026	
Expected Output. Programme countries are supported in solving development challenges, achieving sustainable development impact and improving the lives of vulnerable populations by provision access to relevant, readily available and diverse Russian expertise available in several formats (GEN2)						
1.1 Number of experts registered in database of Russian experts for international development	Database statistics	276 (108 women)	2021	462 (211 women)	5% increase	Number of active expert’s profiles in the database, disaggregated by gender; registration statistics
1.2. Number of individual visitors of the website using (searching) the database of Russian experts for international development	Database statistics	2816 individual visitors	2021	7,416	5% increase	Number of individual visitors to the database (website statistics)
1.3 Number of Russian experts registered in the expertise area “gender equality” aimed to support programme countries in this area	Database statistics	12 experts (12 women)	2021	18 (16 women)	5% increase	Number of active expert’s profiles in the database, disaggregated by gender; website statistics
1.4 Performance of the consultants hired under the Russian Experts on Demand programme as rated by COs	Consultant Performance Evaluation Form	50% ‘outstanding’; 38% ‘very good’	2021	56% Outstanding, 31% Very good	5% increase	Number of experts ranked ‘outstanding or ‘very good’ for technical expertise and quality of reports (statistics based on Consultants’ Performance Evaluation Forms completed by COs)
1.5 Integration of gender analysis or gender-responsive deliverables within assignments, or contributions to women empowerment and gender equality; inclusion of women’s organizations/ gender-equality institutions in the list of assignments beneficiaries	Reports by consultants; PEFs by COs; assignment completion forms	Limited evidence of contributions to gender equality and women’s empowerment	2025	Limited evidence of contributions to gender equality and women’s empowerment	Gender-responsive technical assistance; or inclusion of women’s organizations/gender-equality institutions in the list of beneficiaries	Review of Performance Evaluation Forms, assignment completion reports, with examples of contributions to gender equality and women’s empowerment
1.6 Level of satisfaction of returned interns with the contribution of the internship experience to their professional development	Survey of returned interns	63% ‘very satisfied’ 32% ‘satisfied’	2021	n/a	n/a	n/a due to discontinuation of the programme
2.1 Number of the gender sensitive and gender responsive RCF solutions adopted/scaled up by the local actors	Survey of RCF local partners	n/a	2021	n/a	n/a	n/a due to discontinuation of the programme
2.2 Performance of the RCF awardees as rated by local partners	Evaluation form/Survey	n/a	2021	n/a	n/a	n/a due to discontinuation of the programme
3.1. Number of knowledge exchange visits of representatives from beneficiary countries to Russia	Annual report	1	2025	1	3	Review of activity reports; Risk: Potential security threats for experts and participants of events because of political instability, and natural disasters in both programme countries and the Russian Federation
3.2. Number of experts/presentations of Russian expertise at international events	Annual report	6	2023	6	6	Review of Activity report; Risk: Potential disruption of payments to Russian consultants and companies due to unilateral coercive measures against Russia
3.3. Number of monitoring missions of the Russian Government representatives – TFD Steering Committees (Belarus, Kyrgyzstan, Tajikistan)	Annual report	1	2025	1	3	Review of Activity report and collection of feedback from participants (feedback form); Risk: Potential disruption of payments to Russian consultants and companies due to unilateral coercive measures against Russia

HR Plan 2026

Project Name: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III

Project ID: 00129411

Position title	Contract type	Proposed grade	Duty station	Approved in Project Org Chart (Y/N)	Funding Soure Approved in AWP (Y/N)	Target Start Date	Timeline to send Requisition to HR (at least 3 months advance)	Remarks
Project Manager	NPSA	8	Russia	Y	Y	01 July (renewal)	April (renewal)	-
Project Analyst	NPSA	8	Russia	Y	Y	13 June (renewal)	13 March (renewal)	-
Knowledge Management Analyst	Vacant (NPSA)	-	Russia	Y	N	-	-	Vacant

Procurement Plan (Quantum generated)

Row Number	Task Name	Start	Finish	Duration	Labor Resources	Effort	Predecessors	Percent Complete
1	Knowledge Management and Capacity Development in the Russia-UNDP Partnership, Phase III 00129411	01/01/2022	31/12/2026	1304		0		
2	Knowledge Management and Capacity Development in the Russia-UNDP Partnership, Phase III 00129411	01/01/2022	31/12/2026	1304		0		
3	ACTIVITY 4. PROJECT MANAGEMENT AND ADMINISTRATIVE SUPPORT	03/01/2022	31/12/2026	1304		0		
5	Extension of satellite phone tariff	03/09/2024	30/10/2026	564		0		70
7	Office rental	21/12/2023	31/12/2026	791		0		70
8	Internet/Telephone Communications Services	02/01/2023	31/12/2025	783		0		100
9	ACTIVITY 1. PROVISION OF ON-DEMAND RUSSIAN EXPERTISE FOR SPECIFIC DEVELOPMENT ISSUES	03/01/2022	31/12/2026	1304		0		
10	Website support and maintenance	07/04/2022	31/12/2026	1236		0		80
11	UNDP-UZB 2025, Production of creative video for Health project	10/11/2025	13/02/2026	70		0		100
12	UNDP-GEF MRV project 00107084_IC on Gender-Inclusive Transition for NDCs and Low Emissions Development Strategy	03/01/2022	31/12/2025	1043		0		0
13	Consultant to Support Development of Short Video Lectures and a Climate Test Competition for Youth Engagement on Climate Change	03/01/2022	31/12/2025	1043		0		0
14	IC-Expert for Development of Community-based rescue volunteering concept for Armenia	03/01/2022	31/12/2025	1043		0		0
15	International Consultant on Standardization of AI for Belarus	03/01/2022	31/12/2025	1043		0		0
16	Developing virtual tours for three specially protected natural areas (SPNA) of the Republic of Belarus	03/01/2022	31/12/2025	1043		0		0
17	IC-Expert on the Development of a Methodology for Preparing Master Plans for Regional Growth Points in the Kyrgyz Republic	03/01/2022	31/12/2025	1043		0		0

Procurement Plan (Quantum generated)

Row Number	Task Name	Start	Finish	Duration	Labor Resources	Effort	Predecessors	Percent Complete
18	IC Expert - Tourism development Expert (Rural Tourism Business and Marketing)	18/08/2025	30/10/2025	54		0		100
19	IC Expert - Tourism development Expert (Rural Tourism Development and Local Economic Empowerment)	18/08/2025	30/10/2025	54		0		0
20	IC Expert - Creative Economy Trainer	01/09/2025	30/10/2025	44		0		100
21	IC Expert - Women-Centered Skills Trainer	01/09/2025	28/11/2025	65		0		100
22	IC Expert - Provision of Technical Services for the Center for Standardization and Metrology, Kyrgyz Republic (REOD).	03/01/2022	31/12/2025	1043		0		0
23	IC Expert - International Consultant on Development of the National Methodology for Women's Entrepreneurship Index (WEI-KG), (REOD)	03/01/2022	31/12/2025	1043		0		0
24	IC Expert- University Startup Incubation Programme Development Expert	29/09/2025	31/12/2025	68		0		0
25	Belarus - Consultant on the capacity building on the Small Area Estimation method for calculating the SDG indicator 8.5.2	12/02/2026	30/06/2026	99		0		0
26	Company for development of video lessons for Climate Box	03/01/2022	31/12/2026	1304		0		0
27	IC Expert - Gender Responsive Tax Policy	03/12/2025	27/02/2026	63		0		100
28	ACTIVITY 3. STRENGTHENING THE RUSSIA-UNDP PARTNERSHIP BY INCREASING COLLABORATION WITH THINK TANKS, INSTITUTIONS, ACADEMIA, AND OTHER ORGANIZATIONS	01/04/2025	31/12/2025	197		0		100
29	UNIC Bulletin publications in 2025	01/04/2025	31/12/2025	197		0		100
30	TFD 10th Anniversary report	02/06/2025	30/12/2025	152		0		100
31	Souvenirs TFD 10 years	01/10/2025	30/12/2025	65		0		100
32	ACTIVITY 2. PROVISION OF INNOVATIVE SOLUTIONS BY RUSSIAN INSTITUTIONS TO PARTNER COUNTRIES (RUSSIAN CHALLENGE FUND - RCF)	01/01/2022	31/12/2025	1043		0		0

Communication Plan 2026

Project Name: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III
Project ID: 00129411

Communication activities/Events <i>List activity results and associated actions</i>	TIMEFRAME				Estimated Budget, USD	Responsible person
	Q1	Q2	Q3	Q4		
Communication materials/Knowledge products						
Brochure dedicated to the 10 th Anniversary of the project (2016-2026): design and printing				x	3,000	Natalia Voronkova, Project Manager
Media relations and website						
Contract with IT-company on maintenance and development of the <i>expertsfordevelopment.ru</i> website	x	x	x	x	4,000	Elena Smirnova, Project Analyst
Total communication budget					7,000	

UNDP Istanbul Regional Hub

RBEC Regional Programme 2026-2029 Implementation

Checklist and Guidance for AWP Review Committee



The AWP Review Committee is constituted by the IRH Manager and chaired by Chief of Regional Programme as part of IRH's internal quality assurance arrangements under the updated IRH Programme and Project Management (PPM) SOP. The Committee ensures adherence to required compliance standards and the overall quality of the Annual Work Plans. Only AWP's cleared by the Review Committee will be submitted for formal approvals to Boards.

Name/ID of the Project: Knowledge Management and Capacity Development in Russia-UNDP Partnership, Phase III

Date of submission of AWP (DD/MM/YY):

Name and Signature of Reviewers:

1. Regional RBM, PPM and QA Specialist	DocuSigned by: 5AEF7C62FD3F40C...	2. HACT Focal Point (if relevant)		3. Programme Associate	DocuSigned by: A0B93B7BE7EE4C7...
4. Gender Specialist	Signed by: 92965EF6ED264AE...	5. Procurement Focal Point	DocuSigned by: FE626CA8E54842D...	6. HR Focal Point	Signed by: E726F7C2C6BC495...
7. KM/Communications					

Date of Review by AWP Review Committee: (DD/MM/YY):

Date of clearance of AWP from Review Committee (DD/MM/YY): 1 June 2026

Criteria's	Detail area	Status (Complete/ Partial/ Not	Recommendations from review team	Status of action regarding recommendation by project
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		as expected) ¹				
1. Compliance: Format <i>To be reviewed by Regional RBM, PPM and QA Specialist</i>	Project Details	C	P	N		
	Formatting and Time Frame	C	P	N	AWP cover page is missing	Uploaded to SharePoint
	Linkages to Strategic Plan, Regional Programme Document	C	P	N	Added for team	
2. Realistic, Feasible and Clear linkages of Outcomes- Outputs – Activity Results- Activities <i>To be reviewed by Regional RBM, PPM and QA Specialist</i>	Outcome Statements	C	P	N	As in approved prodoc	
	Output Statements	C	P	N	As in approved prodoc	
	Activity Results Statements	C	P	N	As per approved prodoc	
	Output Indicators	C	P	N	Please shared revised RRF endorsed by PB Additional feedback provided directly in the M&E plan doc. Refer comments there	RRF is prepared as a separate document to be submitted to the PB meeting on approval of 2025 Annual Project Report and Project no-cost extension (will be organized after the SMT decision in May-June). Uploaded to SharePoint. The comments are addressed
	Baseline and Annual Targets	C	P	N	Please shared revised RRF endorsed by PB Additional feedback provided directly in the M&E plan doc. Refer comments there	

¹ Highlight in 'Cyan' the current status (Complete= C; Partial= P; Not as per expected= N)

	Activity Statements	C	P	N		
	Target for Activity	C	P	N	Current formulation describes activities and deliverables but not targets. Reformulate to be more specific.	Reformulated and added
3. Budgeting and responsible party <i>To be reviewed by: RPC Programme Associate</i>	Responsible Party	C	P	N	Correct (UNDP)	
	Donor	C	P	N	Referenced	
	Total Budget on excel file and cover page	C	P	N	Total budget did not correspond with the cover page	Updated and corrected
	Project Implementation cost	C	P	N	Account codes to be added	Updated
	Delivery Enabling Service (DES) (formerly DPC)	C	P	N	Included	
	GMS	C	P	N	Budgeted	
4. Gender <i>To be reviewed by Gender Specialist</i>	Applying gender marker, gender analysis to programme planning which explicitly informs theory of change / causal pathway	C	P	N	No Gender marker evidenced. Please also provide evidence that gender analysis informed the programme logic, activity design, or causal pathway.	COs applications to the project for Russian expertise and its funding are based on requests from their national partners. The project provides contribution to the advancement of gender equality and the empowerment of women, promoting women's expertise and participation in all Project activities. Template of applications to the project for Russian expertise and its financing include a request to COs for providing information on how the results of the assignment can contribute to social inclusiveness and women empowerment and what gender-sensitive and gender-responsive interventions are suggested. Assessment of applications based

					on the selection criteria (approved by the PB in 2016) includes LNOB principles and contribution to women's empowerment. Please advise on the Gender marker of the project. for the gender marker to be evidence, the AWP should explicitly show how gender analysis informs the project logic, selection of assignments, TOR review, implementation, and monitoring. Please revise the relevant activities and outputs to reflect this more clearly. The AWP revised accordingly in red colour
	Formulating results for gender equality within programme result frameworks with at least one output/activity addresses gender inequalities or women's empowerment where relevant	C	P	N	Number of Russian experts registered in the expertise area 'gender equality- Output Indicator 1.3. However, no explicit gender-responsive output/activity in the AWP The project was designed to focus on the end-beneficiaries, including stronger gender mainstreaming. COs applications to the project for Russian expertise and its funding are based on requests from their national partners. To address the strengthening women empowerment in the region, the project provided appropriate expertise on demand, e.g. 260 women-entrepreneurs in Uzbekistan were equipped with enhanced understanding and practical skills on creative economy, rural tourism and marketing (2025); the Kyrgyzstan Government's Business

					Development Programme was provided with a localized Women’s Entrepreneurship Index, developed by the Russian expert, as an evidence-based tool to monitor and promote women’s economic participation and enable targeted policy interventions for gender equality (2025-2026); in Turkmenistan, the Russian expert provided guidance on integrating gender considerations into project plans, ensuring Land Degradation Neutrality initiatives equally benefit men and women, thereby promoting gender equality and women’s empowerment (2025); In Uzbekistan, the project contributed to development of practical tax reforms for lowering financial barriers for women in the workforce, increasing their income, and supporting women-led businesses (2026), etc. Many thanks- please revise the AWP accordingly and integrate/reformulate what you do in this regard. This is the requirement of the organization along with the audit reviews. The example can be: evaluation of proposals received from COs including review of TORs and funding decisions to ensure where relevant assignments include gender analysis, gender-responsive deliverables, and
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					contribution to women's empowerment or reduction of gender inequalities or collection of feedback from COs and national partners, including monitoring of gender equality contributions, sex-disaggregated beneficiary data where relevant and documentation of gender-responsive results. AWP revised accordingly
	Adequacy of resources for gender equality actions	C	P	N	No budget line is earmarked for gender equality actions. COs applications to the project for Russian expertise and its funding are based on requests from their national partners. The budget for expert services includes expenditures on gender equality as requested. Many thanks- please revise the AWP accordingly and integrate/reformulate what you do in this regard. This is the requirement of the organization along with the audit reviews. a budget note or activity description saying that part of expert services/contracts/travel can be used for gender-responsive technical assistance for ex AWP revised accordingly. Activities were reformulated
	Monitoring and evaluation of gender equality actions backed by sex and gender disaggregated indicators	C	P	N	Some limited sex-disaggregation in the monitoring framework. Sex-disaggregation monitoring, data collection and reporting are ensured where possible existing indicator on experts registered under gender equality is

					not enough, it measures expert availability, not gender results. Please revise M&E to respond
					M&E revised to address the comment. A new non-quantifiable gender indicator was added to the list (1.1.2) to monitor gender equality actions (assignments with contribution to gender equality/women empowerment)
	Women's organizations / gender equality institutions consulted or included among partners/stakeholders	C	P	N	no specific reference to women's organizations or gender equality institutions The project provides expert services mostly by individual consultants as requested by COs. I encourage you to create a standard where women's organizations are part of the service mapping and availability as of organizational standard or any other relevant engagement. AWP and M&E plan revised to include a note about women's organizations. In fact, the KM project already collects data on women's organizations consulted or included among beneficiaries of EoD assignments. The project application form contains an obligatory section on potential beneficiaries, including gender equality institutions.
	SEA/GBV Risks and Mitigation	C	P	N	No SEA/GBV or similar safeguarding. Please respond to this requirement

						Documents revised to address this comment.
5. HR Plan <i>To be reviewed by HR Focal Point.</i>	HR Plan (If needed to add new positions during the planning period, updated organogram approved by IRH Manager needs to send along with the requisition send to HR)	C	P	N		
6. Annual M&E Plan <i>To be reviewed by Regional RBM, PPM and QA Specialist</i>	Project Output Description	C	P	N		
	Outputs, Activity and Indicators	C	P	N	Please shared revised RRF endorsed by PB Additional feedback provided directly in the M&E plan doc. Refer comments there	RRF revised is uploaded to SharePoint and will be submitted for the PB endorsement The comments are addressed
	Baseline, Milestone and overall target	C	P	N	Please shared revised RRF endorsed by PB Additional feedback provided directly in the M&E plan doc. Refer comments there	RRF revised is uploaded to SharePoint and will be submitted for the PB endorsement The comments are addressed
	Data collection method	C	P	N	Current inputs are data sources and not methods. Consider how data will be collected, validated and analyzed. Additional feedback provided directly in the M&E plan doc. Refer comments there	The project collected Consultants' Performance Evaluation Forms (e.g. in 2025 - 56% Outstanding (12% decrease), 31% - Very good (19% increase). Also, the project received letters of appreciation for high quality expertise provided by COs' national partners (ministries, state committees, universities, natural reserves). Added to M&E plan. The comments are addressed

	Time/Frequency	C	P	N	Indicate whether monitoring will be quarterly, annual or otherwise Additional feedback provided directly in the M&E plan doc. Refer comments there	Monitoring will be implemented on a semiannual basis or in the frequency required for each indicator. The comments are addressed
	Responsibility	C	P	N		
	Means of Verification/Data source and type	C	P	N	Generally appropriate but consider other sources for verification (not just rely on internal reporting)	The project collected Consultants' Performance Evaluation Forms (e.g. in 2025 - 56% Outstanding (12% decrease), 31% - Very good (19% increase). Also, the project receives letters of appreciation for high quality expertise provided by COs' national partners (ministries, state committees, universities, natural reserves).
7. M&E Planning and Budgeting sheet <i>To be reviewed by Gender Specialist, HACT focal Point and Regional RBM, PPM and QA Specialist</i>	M&E activities	C	P	N	Activities broadly align with the ME& Plan but could be strengthened to better reflect the ongoing monitoring, data collection, verification, and analysis activities required to support implementation of the indicators and monitoring arrangements outlined in the M&E framework.	Added on monitoring on a semiannual basis or in the frequency required for each indicator; collecting consultants' performance evaluation forms; requesting for written feedback on expert services received by COs' national partners; preparing statistics on the project contribution to the specific SDGs.
	Timeline	C	P	N	Indicate timeframe for planned activities (e.g. stakeholder review meeting; data analysis.	Done
	Estimated budget	C	P	N	Confirm that they Budget is provided for evaluation that might be moved to 2027. Consider increasing the budget for final evaluation. Recommended at least	The project evaluation is expected to be in 2027, so increasing budget for evaluation could be considered within the project budget planning for 2027.

					USD 25,000-30,000 for good evaluation.	
	Responsible person	C	P	N		
8. Communications <i>To be reviewed by Communications Focal Point</i>	Communications activities/ Events - Timeline - Estimated budget - Responsible person	C	P	N		
9. Procurement Plan <i>To be reviewed by Procurement Focal Point</i>	Procurement Plan generated from Quantum	C	P	N		

Highlight in 'Cyan' the current status (Complete= C; Partial= P; Not as per expected= N)